



## INTEGRATED DISABLED WOMEN ACTIVITIES

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### TERMS OF REFERENCE FOR SHOOTING A DOCUMENTARY ON SGBV AGAINST WOMEN AND GIRLS WITH DISABILITIES

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#### 1.0 ORGANIZATION BACKGROUND

Integrated Disabled Women Activities-IDIWA is a voluntary, not for profit, non-governmental organization established in 2000, on realization that women and girls with disabilities face heightened discrimination on account of gender and disability. The organization is focused on advocacy for respect of human rights, economic opportunities including access to and control of productive resources, health and reproductive rights, and Education.

IDIWA visualizes an inclusive society in which Women and Girls with Disabilities, and their families are self-reliant, emancipated and respected.

IDIWA's mission is to empower Women and Girls with Disabilities, and their families to maximize

their potential and improve their standard of living.

The overall goal is to improve the quality of life of Women and Girls with Disabilities, and their families

#### 2.0 PROJECT BACKGROUND

Eastern Uganda faces extreme poverty and tops the list on GBV compared to other regions (regional police report 2012/13). Around one in five women worldwide is a woman with disability and GBV is compounded by disability-based discrimination, and takes unique forms, causes, results and consequences due to intersection of gender and disability in patriarchal societies hence heightened risk of domestic and sexual violence among women and girls with disability

The most common types of violence include: intimate partner violence, sexual violence and harassment, emotional and physical violence in public spaces and institutions, families, and communities.

The umbrella term 'sexual and gender-based violence' (hereinafter referred to as SGBV), covers physical, sexual and psychological violence, or the threat of such, directed against women, girls, men and boys 'because of their sex and/ or their socially constructed gender roles. It encompasses a wide range of acts in the home, in the wider community and more broadly within the state that are



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perpetrated during peacetime as well as during conflict and other periods of unrest and crisis.

SGBV comprises domestic violence, systematic rape, sexual and psychological forms of abuse as well as harmful practices, such as genital mutilation/cutting. The consequences of sexual and gender-based violence are devastating, and survivors often experience life-long emotional distress, mental health problems and poor reproductive health. Abused women are also at high risk of acquiring HIV.

WGD's are particularly targeted by perpetrators of violence because of social exclusion, limited mobility, lack of support structures, communication barriers and negative social perceptions. The range of violence experienced by WGDs can include physical and sexual violence, as well as emotional and verbal abuse. Furthermore Ideological, attitudinal and structural barriers due to different impairments make WGD's more vulnerable to violence in many ways including: Reduced physical capability for self-defense; greater difficulties to be understood when reporting maltreatment, Lack of accessible information and counselling services, mainly due to physical and communication barriers, Low self-esteem and disregard of their image as women due to ongoing discrimination; Misconception that WGDs do not have the same social roles as those traditionally assigned to other women.

IDIWA is implementing a project on Eliminating Sexual Gender Based Violence in Mayuge district, purposely to achieve inclusive services for WGDs who are survivors of SGBV in Mayuge district. This is achieved through: empowering WGDs to demand for disability responsive SGBV services, Strengthening mechanisms for protection and response to SGBV among WGDs, Strengthening capacity of IDIWA organs, WGDs organizations and Disabled People's Organizations, to effectively influence GEWE, and advance progress on Ending Violence Against Women and Girls with Disabilities -EVAW/GWDs at sub national level; and strengthening IDIWA and partners' resilience to sustainably respond to COVID-19 and other crises while maintaining and adapting to existing interventions to EVAWGDs with focus to the most vulnerable women and girls with disabilities. One of the activities is to record a documentary on SGBV among WGDs.

### **3.0: PURPOSE OF THE ACTIVITY**

The purpose of the documentary is to amplify project achievements and results, challenges faced by women and girls with disabilities who are survivors of GBV, gaps in existing essential services including: health, legal, and socio-economic services for women and girls with girls with disabilities.

The video will be aired on a TV as a feature story or documentary, during meetings with stakeholders and other public campaigns to advocate for inclusive SGBV services for WGDs.

## 4.0 PARTICIPANTS AND AREAS OF FOCUS

Participant	Focus
Women and Girls with Disabilities who are Survivors of GBV	Achievements/Changes/Challenges Recommendations to end GBV and ensure inclusive services to women and girls with disabilities
Parents/Care givers of young girls with Disabilities	Experiences/achievements/challenges
Duty Bearers and stakeholders: <ul style="list-style-type: none"> <li>• District community development officer (CDO)</li> <li>• Probation Officer</li> <li>• Police -GBV Focal Person</li> <li>• LC3 Chairpersons</li> <li>• Secretary for gender at LC1</li> <li>• GBV focal person/s at health centre III and IV</li> <li>• District HIV focal person</li> <li>• Counselors for PWD leaders</li> </ul>	<ul style="list-style-type: none"> <li>✚ Most common types of violence to WGDs</li> <li>✚ Existing essential GBV services, and gaps</li> <li>✚ Disability inclusion/accessibility for women and girls with disabilities</li> <li>✚ Project achievements, changes, Challenges</li> <li>✚ Recommendations to improve access to services for who are WGDs survivors of GBV</li> </ul>
IDIWA Executive Director	<ul style="list-style-type: none"> <li>✚ Highlights of the project</li> <li>✚ Recommendations for state and non-state actors to improve access to services for women and girls with disabilities who are survivors of GBV.</li> </ul>

## 5.0 ROLES AND RESPONSIBILITIES

### 5.1: Consultant's role

The service provider will perform the following roles:

- i. Meet with project staff for deeper understanding of the SGBV Project and the assignment
- ii. Interview selected participants as outlined in (4.0) above
- iii. Produce a draft documentary with subtitles in English for participants who will respond in Lusoga and share with IDIWA for comments.
- iv. Produce two final documentaries; one 10 minutes documentary and one 30 minutes documentary on DVDs.
- v. Review all documents and materials (project documents, activity reports, any other visibility material produced such as brochures, press releases, social media

- content, etc.) in order to better understand the project objectives, project aims and results to be achieved;
- vi. Develop the Inception report including detailed work plan, a structure for the documentary and a script (in close consultation with the Project team) for comments.
  - vii. Prepare final version of the script and narration for overall project documentary and videos;
  - viii. Advise IDIWA on issues related to the assignment in a timely manner
  - ix. Present the documentary film to the Project team
  - x. Air the documentary and host IDIWA for a live TV talk show among WGDs

### 5.2 Role of IDIWA

IDIWA will perform the following roles:

- i. Organize an inception coordination meeting between the contractor and project team
- ii. Establish and facilitate contact with field staff involved and any external contacts
- iii. Review and approve the work plan, including schedule for filming, timeframe, script and approach to be used;
- iv. Provide reference material;
- v. Provide feedback when and where necessary;
- vi. Meet the relevant costs related to this production, as agreed in the contract upon approval;
- vii. Review and approve the draft and final production as stipulated in the deliverables section and contract

### 6.0 DELIVERABLES

The contractor will deliver the following:

- i. Technical proposal and financial proposal
- ii. Inception report that will include: the implementation strategy, plus a detailed production and post-production schedule for filming process;
- iii. Draft script including proposed interview questions of the documentary for comments by the Project team;
- iv. Raw footage captured in project areas;
- v. First cut of the documentary on DVD for comments;
- vi. A documentary film with one long version (30 minutes);
- vii. Two short SGBV-focused version segments (10 minutes);
- viii. A presentation of the documentary film to the Project team;
- ix. The Products should be available in local language with English subtitles in HDV 1080i50 broadcast quality;
- x. Two copies of each of the final films (long and short versions) to be delivered on the DVDs and VCDs.



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### 7.0 TIMEFRAME

The assignment will last 2 weeks and shall take place in the third week of October (one week for preparations and filming and one week for production process and airing).

The successful candidate will submit an inception report detailing implementation strategy and production and post-production schedule, and a draft script is to be submitted before 12th October 2022.

Detailed timeframe will be agreed after the inception meeting,

### 8.0 CONFIDENTIALITY AND RESERVATIONS

- i. The contractor undertakes to maintain confidentiality on all information that is not the public domain and shall not be involved in another assignment that represents a conflict of interest to the prevailing assignment.
- ii. IDIWA reserves the right to withhold all or a portion of payment if performance is unsatisfactory, if work/output is incomplete, not delivered, or for failure to meet deadlines.
- iii. In the event of the producer ending the contract prior to delivering all agreed upon products, a portion of the payments shall be returned to IDIWA.

### 9.0 REQUIRED QUALIFICATIONS AND EXPERIENCE OF THE SERVICE PROVIDER

The service provider will be required to have the following:

- i. Three years of experience working in similar field;
- ii. Extensive experience in producing development work related documentaries for national and international organizations with the aim of reaching both local and international audiences
- iii. Local knowledge of the districts and Lusoga or Luganda language
- iv. Access to quality filming, light, sound and editing equipment to ensure smooth and high-quality production
- v. Experienced and qualified team for shooting, editing, audio, voiceover, graphics
- vi. Experience in working with Women and Girls with Disabilities is an added advantage

### 10.0 APPLICATION SUBMISSION

Interested and qualified persons/companies should submit the following documents/information:

- i. Technical and financial proposal
- ii. Curriculum Vitae for lead consultant and other team members with clear responsibilities of each member, and contacts of three referees



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*Years Anniversary*

- iii. Full contact details (physical address, telephone and fax numbers and e-mail addresses)
- iv. Samples of previous work done which is related to this assignment
- v. Detailed list with technical information of all equipment owned/intended to be used during this assignment including camera, editing software etc.

Applications are by email only to: [idiwa2009@gmail.com](mailto:idiwa2009@gmail.com), not later than 5:00pm on 14th/October/2022. Indicate the reference on the subject line as **"Consultancy - GBV Documentary, 2022"**.

Please note that applications that do not provide required information will not be reviewed. Only shortlisted candidates will be contacted.